

MINUTES OF GDTA MEETING THURSDAY, 19TH APRIL, 2007

PRESENT: Hal Moir (Chairperson), Steve Gibson,
Dennis Stimson, Lynne Buchanan,
Helen Newmark, Anne Thomas, Marilyn Brooks,
Maureen Rowe

APOLOGIES: Bryce Grossel

MINUTES PREVIOUS MEETING: Moved - Steve Gibson
Seconded - Lynne Buchanan

BUSINESS ARISING:

- * GTC Licence Draft received back from Solicitor.
Discuss under General Business.
- * Office Roof - should have received another quote
but not yet to hand.
- * Trees at court 12 - Michael Stone to attend.
- * LMW put information in their Newsletter re
Inter-District comp.

CORRESPONDENCE IN:

- * Letter from Bendigo Bank with information cheque
banked NAB, Melbourne (Coles Group Finance).
Maureen contacted Dave Lee from Officeworks Head
Office who has advised GE Finance to accept as
paid and he will follow up further their end.
- * Letter from Penmans enclosing Draft of Licence.
- * Memo from Northumberland Region advising Rod
Rosenfield is new Secretary and Interdistrict will
be run by Region this year to commence about
1st June, 2007.
- * Letter from Tennis NSW re Awards Night.
- * " " " re TDC Applications
(Rod has stated he is going to apply).

CORRESPONDENCE OUT:

- * Letter to Murray Vaughan thanking him for donation for assistance for junior players. Will update him later of how allocated.
- *

TREASURER'S REPORT:

Bendigo Bank	CR	\$161,891.15
Commonwealth Bank		\$ 5,399.58

GTC ACCOUNTS -

Promotional	\$275.00	
% Collection Fees	824.60	(fees of \$10,995.00)
Mowing	220.00	
Carpark Security	120.00	
half share removal Lantana	150.00	
22 Night comp vouchers	440.00	
Account Maureen - Flowers Pat (hospital)		
Tiles toilets, phone calls	\$42.00)	
Flowers Pat's Funeral	\$50.00)	\$92.00
Dunn & Bradstreet Report re		
Ace Academy Tennis Pty Ltd	\$346.50	
Honararium - Lynne	\$500.00	
Kalimazoo	148.95	
Tennis NSW Player Registrations	\$1,516.00	
Gosford Business Machines	150.00	
Telstra	246.15	
Officeworks	29.95	

Moved Marilyn, seconded Helen

TENNIS C/TEE REPORT:

Tuesday Night comp has 18 teams.

Hal will be present tonight and will follow up any unpaid fees. Thursday comp going OK.

Discussion about being able to use Trophy Voucher towards paying Membership. Was set up previously and Meeting in favour, Lynne will discuss with Jenny.

JUNIOR C/TEE REPORT:

First Badge Comp completed. Next one will commence after the school holidays and run through to end September, with Badge Championships in mid August.

Maureen advised that the kids she had previously mentioned are not yet ready for Badge as cannot yet serve - will monitor.

Meeting discussed how to appropriate the Sponsorship monies from Murray Vaughan. Maureen to ring him and discuss with him how he would like the money to be used.

L.M.W. REPORT:

Minutes of Meeting held 15/3/07 tabled.

Accounts to be amalgamated - approved by Main Body.

Vanities in ladies toilet completed. Tiling will be done in near future.

Hal yet to check on Erina shades. Michael Stone to trim trees. Hoping this will improve lighting, will monitor.

GENERAL BUSINESS:

GTC Licence - Draft received from Solicitor.

Executive Committee discussed, and made decision, to obtain a Dunn & Bradstreet check on Ace Academy in order that we could better establish their ability to make good on the offer submitted and so that this material would be available for this meeting.

Result of this received and it was learned that Ace Academy Tennis only registered on 23/11/06 and, therefore, no Financials or Audited returns to date. Robert Howe and his wife, Isabella, are Directors of this Company, and have no adverse findings against them in last 5 years.

Meeting discussed the Draft Licence and agreed on Hal now taking back to Solicitor to have finalised for presentation to Rod and Jenny. Dennis suggested we should write to GTC and advise we are awaiting final Draft and will pass on as soon as possible, meeting in favour. Maureen will attend.

Marilyn asked if we would be putting up photo of Pat, as we have done for other Life Members deceased. Yes, will do at Presentation Night at end of year.

Hal commented we had a "Chris Cox" day last September and we could incorporate with Pat, however will leave until after Presentation Night and look at again in 2008.

We have not heard anything further from Major Sports re court 13, Maureen to write to them and ask for definite date for this work to be carried out, or we may have to look at further action. Reply within 21 days from date of letter.

Maureen put forward for discussion a portable microphone that was advertised by Aldi as to whether it would be suitable to be used for events such as Presentation Night, it was on special for \$499.00. Hal will make enquiries as suitability for our purposes.

GRANT APPLICATION:

Steve advised that to enable us to proceed further with Grant Applications we need to do a Business Plan and Hamish will assist with this.

Tennis Australia are presently looking at new type of plexipave surface. They would hope to set up a National contract and we could get a "special" price through that source. It is hoped to be finalised within next month.

MAINTENANCE:

WALL BANK COURT 13: Hal liaising with Trevor Stretton.

COURT 13 SURFACE: Write letter to Major Sports for definite date to commence replacement of the faulty grass.

OFFICE ROOF: Awaiting further quote, should be forthcoming very soon.

WATER TANKS: To be installed back of main roof area.

SHADE COURT 12: Hal will look at Erina tomorrow.

DISABLED TOILET: Still pending decision.

TOP COMPLEX cont'd

PLUMBING: Ladies, Mens vanity's renewed. Purchased new tiles and they will be installed between vanity and mirror.

COURTS 5, 6, 7, 12 - seams are splitting various places. Lynne will contact KCL (who installed) and have them inspect and quote for repair. Also to check courts 10 and 11 when here.

TREES: Michael Stone will trim trees at court 12. Will monitor lighting when completed to see if that helps with light.

BOTTOM COMPLEX:

LADIES TOILETS: Some maintenance needed, doors replaced, toilets checked, etc.

Maureen feels work needs to be done in toilet areas. Steve said never really finished off previously.

Maureen suggested that perhaps we should look at enclosing the "spare" area of Mens Toilet as a "Tournament" area and the "spare" area of Ladies Toilet as "Storage" area.

Meeting agreed we should get quotes for further discussion.

Lynne stated that the window we had removed from canteen area is dangerous as the glass is still intact and a child could fall on it and cut themselves badly. Will have removed. Also eaves, etc. need attention.

Next Meeting 10th May, 2007 2 PM.

GOSFORD DISTRICT TENNIS ASSOCIATION INC

Reconciliation Summary

Bendigo Cheque Account, Period ending 30/04/07

Starting Balance		\$161,891.15
PLUS Credits banked		
Lease	\$	5,500.00
T'ffr GTC A/c- Kalamazoo (Mar/Apr 07)	\$	10,514.50
Cheques (11)-Kalamazoo (Mar/Apr 07)	\$	480.50
<u>Sub total of cash on hand</u>		<u>\$178,386.15</u>
LESS Direct Debits		
Transaction Fees	\$	2.80
Miscellaneous Debit-CSF & Trace #464	\$	20.00
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GIO – Mthly install.	\$	219.47
LESS Cheques written		
517 Gosford Business Machines-Toner	\$	150.00
518 Officeworks-Copy paper	\$	29.95
519 S&R Mitchell Plumbing-Repairs	\$	220.00
520 Telstra-Mobile/landline	\$	246.15
521 L. Buchanan-Mthly Honorarium	\$	500.00
522 M. Rowe-Reimb tiles, etc	\$	92.00
523 M. Rowe-Reimb Australia D&B Report	\$	346.50
524 GTC	\$	2,029.60
525 Cash-Reimb GTC M'ship refund	\$	51.00
526 Deputy Commissioner of Taxation-GST	\$	1,914.00
527 H. Moir-Reimb portable PA system	\$	499.00
528 Terry's Engraving Service-Night Comps	\$	210.00
529 Gosford Business Machines	\$	39.86
530 Sensis-Ad Yellow Pages	\$	229.33
<u>Sub total of Debits</u>		<u>\$ 6,819.66</u>
GRAND TOTAL of ACTUAL CASH ON HAND		\$171,566.49

Above payments have been approved for payment by the Management Committee Meeting held on 19/04/07.

Reconciliation Balance \$172,085.68

Un-presented cheques:

363	\$	10.00	Payable to: V. Galijasevic
368	\$	15.00	Payable to: A. Kukielka
376	\$	15.00	Payable to: K. Wright
528	\$	210.00	Payable to: Terry's Engraving Service
529	\$	39.86	Payable to: Gosford Business Machines
530	\$	229.33	Payable to: Sensis

SUM of the cheques to be presented \$519.19

Commonwealth Cheque Account, Period ending 30/04/07

Starting Balance	\$ 5,399.58	
PLUS Credits banked		
Cheque-Kincumber Mitre 10 (Donation)	\$ 1,000.00	
<u>Sub total of cash on hand</u>		\$ 6,399.58
LESS Direct Debits		
Bank Fees	\$ 8.25	
<u>Sub total of Debits</u>		\$ 8.25
GRAND TOTAL of ACTUAL CASH ON HAND	\$6,391.33	

Reconciliation Balance \$6,391.33

All Commonwealth Cheques have been presented.

SUMMARY OF ACCOUNTS

\$177,957.82CR